

CONTRACTED SERVICE PROVIDER LOG

CECIL COUNTY PUBLIC SCHOOLS

Therapist Name: _____

Type of Service:

- Occupational Therapy
- Physical Therapy
- Speech/Language Therapy

Date	Time In	Time Out	Program					School / Student Initials	Service / Comments	Prin, Asst, BC, Daycare Provider or Parent Signature
			Infants / Toddlers	Preschool	Extended IFSP	Private School	School Age			
								Travel		
								Travel		
								Travel		
								Travel		
								Travel		
								Travel		
								Travel		
TOTAL BILLABLE HOURS / BY PROGRAM										

- All billable hours are to be provided in a CCPS facility, private school or Infants/Toddlers Program location (child’s natural environment)
- Billable hours are not to exceed 35hours/week, not including daily lunch of 30 minutes
- Travel time between locations, (excluding commute travel) is to be documented as billable hours to the program of the next location or visit
- Total billable hours by program must be rounded to the nearest quarter hour to equal the total